



The Vice President
Palikir, Pohnpei
Federated States of Micronesia

PRESIDENTIAL COMM. NO. 20-291
FSM CONGRESS

August 22, 2018

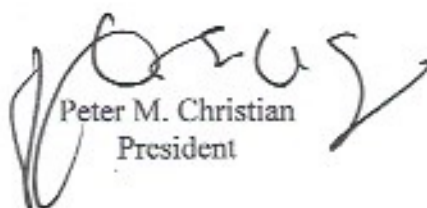
The Honorable Wesley W. Simina
Speaker
Twentieth Congress of the Federated States of Micronesia
Palikir, Pohnpei, FM 96941

Dear Speaker Simina:

I am pleased to transmit the enclosed resolution accepting the \$950,624 financial grant from the US Department of Human Services Substance Abuse and Mental Health Services Administration to support the project called: FSM Department of Health and Social Affairs SPF-PFS Project.

This grant is very important to support ongoing efforts of FSM towards underage drinking prevention, and for this reason, I urge Congress to consider accepting this grant. Thank you.

Sincerely,


Peter M. Christian
President

Enclosure



TWENTIETH CONGRESS OF THE FEDERATED STATES OF MICRONESIA
FIFTH REGULAR SESSION, 2018

C.R. NO. _____

A RESOLUTION

Approving and accepting a grant of \$950,624 from the US Department of Human Services Substance Abuse and Mental Health Services Administration to support the project called: FSM Department of Health and Social Affairs SPF-PFS Project.

1 WHEREAS, the US Department of Human Services Substance Abuse
2 and Mental Health Services Administration is providing funding
3 to support the project called: FSM Department of Health and
4 Social Affairs Strategic Prevention Framework-Partnership for
5 Success (SPF-PFS) Project

6 WHEREAS, this project will enhance FSM's present efforts
7 towards underage drinking prevention and this project will be
8 very beneficial to the nation;

9 WHEREAS, the financial grant needs the approval and
10 acceptance by Congress for its validity as required by section
11 210 of title 55 of the Code of the Federated States of
12 Micronesia (Annotated), as amended by Public Law No. 19-149;
13 now, therefore,

14 BE IT RESOLVED by the Twentieth Congress of the Federated
15 States of Micronesia, Fifth Regular Session, September 2018,
16 that the \$950,624 grant from the US Department of Human Services
17 Substance Abuse and Mental Health Services Administration and
18 the terms and conditions thereof are hereby accepted and

1 approved; and

2 BE IT FURTHER RESOLVED that the Congress of the Federated
3 States of Micronesia wishes to express its appreciation to the
4 Government of the United States and the US Department of Human
5 Services Substance Abuse and Mental Health Services
6 Administration for this generous grant; and

7 BE IT FINALLY RESOLVED that certified copies of this
8 resolution be transmitted to the President of the Federated
9 States of Micronesia, the FSM Department of Justice, and the US
10 Embassy in Kolonia.

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12 Date: _____

Florencio S. Harper

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14 Floor Leader

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15 (by request)

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PRESIDENTIAL COMM. NO. 20-291
FSM CONGRESS

DHSA SF15-7-2

**Department of Health and Social Affairs
Federal Program/Foreign Assistance Grants
Face Sheet**

Name of Grant Assistance:	FSM Department of Health and Social Affairs Strategic Prevention Framework-Partnership For Success (SPF-PFS) Project																																																						
Federal Agency:	Substance Abuse and Mental Health Services Administration (SAMHSA)																																																						
Program Scope/Intent:	The overall goal of reducing underage drinking within the sub-recipient states can be broken down into two major sub-goals: (1) reducing the availability of and access to alcohol among persons aged 12 to 20 within the four sub-recipient states and (2) establishing a standardized surveillance system to identify underage drinking. The FSM will be guided by four objectives in instituting the SPF-PFS project: partnership formation, capacity building, strategic plan development, and implementation.																																																						
Project Period and Cycle:	September 30, 2018 to September 29, 2019																																																						
Principal Investigator (PI)	Mrs. Magdalena A. Walter, Secretary, Dept. of Health and SA																																																						
Program Coordinator:	Mr. Benido Victor																																																						
Grant Amount:	\$647,309.00																																																						
Budget Breakdown:	<table border="1"> <tr> <td>Personnel</td> <td colspan="4">54,000.00</td> </tr> <tr> <td>Fringe Benefit</td> <td colspan="4">9,370.00</td> </tr> <tr> <td>Travel</td> <td colspan="4">48,722.00</td> </tr> <tr> <td>Supplies</td> <td colspan="4">15,128.00</td> </tr> <tr> <td>Contractual</td> <td colspan="4">70,070.00</td> </tr> <tr> <td>Fixed Asset</td> <td colspan="4">0.00</td> </tr> <tr> <td>Others</td> <td colspan="4">753,334</td> </tr> </table> <table border="1"> <tr> <th colspan="5">By Entity</th> </tr> <tr> <th>National</th> <th>Kosare</th> <th>Pohnpei</th> <th>Chuuk</th> <th>Yap</th> </tr> <tr> <td>197,290</td> <td>64,068</td> <td>253,737</td> <td>345,301</td> <td>90,229</td> </tr> </table>					Personnel	54,000.00				Fringe Benefit	9,370.00				Travel	48,722.00				Supplies	15,128.00				Contractual	70,070.00				Fixed Asset	0.00				Others	753,334				By Entity					National	Kosare	Pohnpei	Chuuk	Yap	197,290	64,068	253,737	345,301	90,229
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Mr. Benido Victor

Health Section Manager

Mrs. Magdalena A. Walter

Secretary of Health and Social Affairs

8/9/18

Date

8/10/18

Date



SPF-PFS
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration
Center for Substance Abuse Prevention

Notice of Award

Issue Date: 08/06/2018

PRESIDENTIAL COMM. NO. 20-291
FSM CONGRESS

Grant Number: 5U79SP020693-05
FAIN: U79SP020693
Program Director: Benido Victor

Project Title: FSM Department of Health and Social Affairs SPF-PFS Project

Grantee Address	Business Address
FSM DEPT OF HEALTH AND SOCIAL AFFAIRS Acting Director P.O. Box PS 70 Capitol Street, Mogethin Bldg Palikir, Pohnpei, FM 969410000	FSM Department of Finance and Administration Secretary Capitol Street, Mogethin Bldg Palikir, FM 96941

Budget Period: 09/30/2018 – 09/29/2019

Project Period: 09/30/2014 – 09/29/2019

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$950,624 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to FSM DEPT OF HEALTH AND SOCIAL AFFAIRS in support of the above referenced project. This award is pursuant to the authority of Section 516 of the PHS Act, as amended and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Eileen Bermudez
Grants Management Officer
Division of Grants Management

See additional information below

SECTION I – AWARD DATA – 5U79SP020693-05

Award Calculation (U.S. Dollars)

Salaries and Wages	\$54,000
Fringe Benefits	\$9,370
Personnel Costs (Subtotal)	\$63,370
Materials & Supplies	\$15,128
Contractual	\$70,070
Travel	\$48,722
Other	\$1,108,710
Direct Cost	\$1,306,000
Approved Budget	\$1,306,000
Federal Share	\$1,306,000
Less Unobligated Balance	\$355,376
Cumulative Prior Awards for this Budget Period	\$0
AMOUNT OF THIS ACTION (FEDERAL SHARE)	\$950,624

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
5	\$950,624

*Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number: 93.243
EIN: 1980050081A1
Document Number: 14SP20693B
Fiscal Year: 2018

IC	CAN	Amount
SP	C96V013	\$950,624

IC	CAN	2018
SP	C96V013	\$950,624

SP Administrative Data:

PCC: PFS-2014 / OC: 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 5U79SP020693-05

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW,

Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 5U79SP020693-05

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:**Additional Costs**

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – SP Special Terms and Conditions – 5U79SP020693-05**REMARKS****FY 2018 Continuation Award**

1. This Notice of Award (NoA) is issued to inform your organization that the application submitted for the Strategic Prevention Framework Partnerships for Success (SPF-PFS) program is being continued.

1a) This award reflects approval of the budget submitted *February 23, 2018* as part of the continuation application by your Organization.

1b) This award reflects offset funding of \$355,376 due to a review of your award progress. An offset in the amount of \$355,376 plus new funding of \$950,624 will provide for a total federal approved budget amount of \$1,306,000 for the Year (Enter Year of Award) award. See "Less Unobligated Balance" and "AMOUNT OF THIS ACTION (FEDERAL SHARE)" on page 2 of this Notice of Award.

2. Key Staff

Key staff (or key staff positions, if staff has not been selected) are listed below:

Benido Victor, Project Director @ 20% level of effort

Any changes in key staff including level of effort involving separation from the project for more than three months or a 25 percent reduction in time dedicated to the project, requires prior approval. Reference the Prior Approval Standard Term for additional information and instructions.

3. All responses to award terms and conditions and prior approval requests must be submitted through the eRA Commons system.

4. Recipients are expected to plan their work and ensure that funds are expended within the 12-month budget period reflected on this Notice of Award. If activities proposed in the approved budget cannot be completed within the current budget period, SAMSHA cannot guarantee the approval of any request for carryover of remaining unobligated funding.

SPECIAL CONDITIONS

Other

By October 31, 2018, the grantee must provide the following:

a) Checklist - reflects Magdalena Walter as the Project Director; however, the current NOA lists Benido Victor. Checklist and Budget must match.

STANDARD TERMS AND CONDITIONS

Standard Terms for Awards FY 2018

Your organization must comply with the Standard Terms and Conditions for grants awarded in Fiscal Year 2018 and the following award terms applicable to your award type as identified below:

- * Continuation

- * Cooperative Agreement Standard Terms

SAMHSA's Terms and Conditions Webpage is located at:

<https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Programmatic Progress Reports

Submission of a Programmatic Report is due no later than the dates as follows:

1st Report - January 31, 2019

2nd Report - April 30, 2019

3rd Report - July 31, 2019

4th Report - October 31, 2019

Note: Recipients must also comply with the GPRA requirements that include the collection and periodic reporting of performance data as specified in the FOA or by the Grant Program Official (GPO). This information is needed in order to comply with PL 102-62, which requires that SAMHSA report evaluation data to ensure the effectiveness and efficiency of its programs.

Progress reports must be submitted through the eRA Commons system.

Please contact your Government Program Official (GPO) for program specific submission information. Additional information on reporting requirements is available at <https://www.samhsa.gov/grants/grants-management/reporting-requirements>.

Annual Federal Financial Report (SF-425)

The Federal Financial Report (FFR) (SF-425) is required on an annual basis and must be submitted no later than 90 days after the end of the budget period. The annual FFR should reflect only cumulative actual Federal funds authorized and disbursed, any non-Federal matching funds (if identified in the Funding Opportunity Announcement (FOA)), unliquidated obligations incurred, the unobligated balance of the Federal funds for the award, as well as program income generated during the timeframe covered by the report. Additional guidance to complete the FFR can be found at <http://www.samhsa.gov/grants/grants-management/reporting-requirements>.

FFR reporting must be entered directly into the eRA Commons system. Instructions on how to submit a Federal Financial Report (FFR) via the eRA Commons is available at <https://www.samhsa.gov/sites/default/files/samhsa-grantee-submit-ffr-10-22-17.pptx>.

Closeout

Refer to the following SAMHSA for Closeout Standard Terms and Conditions for awards issued in Fiscal Year 2018 <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Additional information on closeout is available at <https://www.samhsa.gov/grants/grants-management/grant-closeout>.

Compliance with Terms and Conditions

FAILURE TO COMPLY WITH THE ABOVE STATED TERMS AND CONDITIONS MAY RESULT IN ACTIONS IN ACCORDANCE WITH 45 CFR 75.371, REMEDIES FOR NON-COMPLIANCE AND 45 CFR 75.372 TERMINATION. THIS MAY INCLUDE WITHHOLDING PAYMENT, DISALLOWANCE OF COSTS, SUSPENSION AND DEBARMENT, TERMINATION OF THIS AWARD, OR DENIAL OF FUTURE FUNDING.

All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.

Staff Contacts:

Damaris Richardson, Program Official
Phone: (240) 276-2437 Email: damaris.richardson@samhsa.hhs.gov

Andrew Payne, Grants Specialist
Phone: (240) 276-1238 Email: Andrew.Payne@samhsa.hhs.gov Fax: (240) 276-1430

BUDGET JUSTIFICATION, EXISTING RESOURCES, OTHER
SUPPORT

Strategic Prevention Framework Partnership for Success
FEDERATED STATES OF MICRONESIA (FSM)
One-Year Budget Justification, Existing Resources, Other Support

In adherence with RFA guidelines, the following budget reflects less than 15% (\$197,290) is for state level administrative costs and performance activities and reflects that at least 85% (\$1,108,710) is provided directly to sub-recipient communities that demonstrate a need for prevention programming. Data collection, performance measurement, and performance assessment expenses represent 5.37% of the budget total.

A. PERSONNEL

Total One Year Federal Request

Position	Name	Annual Salary/Rate	Level of Effort	Cost
(1) Project Director	Mrs. Magdalena A. Walter	\$40,000	10%	0 (in-kind)
(2) FSM BHWP Acting Director (Point of Contact)	Mr. Benido Victor	\$25,000	20%	0 (in-kind)
(3) SPF-PFS Project Director/Coordinator	Ms. Gloria L. Urseram	\$28,000	100%	\$28,000
(4) Project Manager	Mr. Naythan Yamaguchi	\$26,000	100%	\$26,000
			Total	\$54,000

JUSTIFICATION:

(1) Mrs. Magdalena A. Walter will serve as the Project Director for SPF-PFS as in-kind contribution to the project. She will also be responsible for providing the daily oversight of the grant and will be considered key staff as the Secretary of the Department of Health and Social Affairs.

(2) Mr. Benido Victor is the overall Acting Director for all substance abuse and mental health programs in the FSM and will serve as the single point of conduct for the project. He will be responsible to review all project reports submitted prior to the Project Director's final review.

(3) The SPF-PFS Project Director or Coordinator for the SPF-PFS Project, Gloria L. Urseram, will be responsible for the overall direction of project activities and serve as a liaison for all relevant stakeholders.

(4) The Project Manager, to be hired, will function as the day-to-day manager of the project. He/she will also be responsible for coordinating the performance measurement data collection by giving support and direction to the Project Assistant and sub-recipients' staffs. Additionally, the Project Manager will also submit relevant data on a timely basis to the Project Evaluator. Finally, he/she will coordinate accounting, budgeting, auditing, and other financial related functions to ensure the financial integrity of the project.

B. FRINGE BENEFITS (13% of requested salary)

Total One Year Request

Wage	Component	Rate	Cost
(1) \$56,080	Social Security; Life Insurance; Health Insurance	13% of wage	\$7,290
(2) \$3,120	Blanket increase on all FSM	\$40 x 26	\$2,080

	Increase cost of living.	employees	
		Total	\$9,370

JUSTIFICATION

- (1) Fringe benefits reflect current rates for the FSM Government. The increase is due to increase in fringe from 11.5% to 13%.
- (2) Blanket \$40 increase on all FSM Employees in response to increase cost of living.

C. TRAVEL

Total One Year Federal Request

Purpose of Travel	Location	Item	Rate	Cost
(1) SPF-PFS Grantee Meeting	Washington, D.C.	Airfare	\$3,531/flight package x 2 persons	\$7,062
		Per Diem (meals, hotel, incidentals)	\$238/day x 7 days x 2 persons	\$3,332
		Official Fixed Allowance	\$30/day x 7 days x 2 persons	\$420
		Departure Fee	\$10/person x 2 persons	\$20
(2) Community Anti-Drug Coalitions of America (CADCA)-28 th National Leadership Forum & SAMHSA'S 14 th Prevention Day.	Washington, D.C.	Airfare	\$3,482/flight package x 6 persons	\$7,062
		Per Diem (meals, hotel, incidentals)	\$238/day x 9 days x 6 persons	\$3,332
		Official Fixed Allowance (OFA)	\$30/day x 9 days x 6 persons	\$420
		Departure Fee	\$20/person x 6 persons	\$20
		Total		\$48,722

- (1) The Project Director and Evaluator or Epidemiologist will attend one grantee meeting in Washington, D.C. as required by SAMHSA. Pohnpei airfare costs are at least six times more expensive than interstate travel within the U.S.A. due to the 9,500 miles traveling distance between Pohnpei, FSM, and Washington, D.C.
- (2) Community Anti-Drug Coalitions of America (CADCA)-28th National Leadership Forum & SAMHSA'S 14th Prevention Day Conference in DC: Airfare: \$3,482 x 6 staffs; PerDiem: \$238 x 9 days x 6 staffs; Departure fee: \$20 x 6 staffs; OFA: \$30x9 daysx6 staffs. Community Anti-Drug Coalitions of America (CADCA)-28th National Leadership Forum & SAMHSA's 14th Prevention Day: training conference for community-based substance abuse prevention professionals, coalition leaders and prevention and addiction researchers. The Forum is an opportunity to learn the latest strategies to fight substance abuse and hear from nationally-known prevention experts, federal administrators and concerned policymakers to build capacity in to carry on the drug prevention project.

D. EQUIPMENT

Total One Year Federal Request

Item	Cost
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Laptops (3)	0
Total	0

(1) None.

E. SUPPLIES

Total One Year Federal Request

Item(s)	Rate	Cost
(1) General office supplies	\$203.66/month x 12 months	\$2,444
(2) Printing and reproductions	\$83.33/month x 12 months	\$1,000
(3) Program Materials	\$111.33/month x 12 months	\$1,336
(4) Computer, printer supplies	\$200/month x 12 months	\$2,400
(5) Public relations cost and Promotion	\$158/month x 12 months	\$1,896
(6) Telephone bill	\$124.67/month x 12 months	\$1,496
(7) Telecard	\$83.67/month x 12 months	\$1,004
(8) Utility	\$123.50/month x 12 months	\$1,482
(9) Fuel for Office Vehicle	\$89.33/month x 12 months	\$1,072
(10) Vehicle maintenance and repair	\$83.17 x 12 months	\$998
	Total	\$15,128

JUSTIFICATION:

(1) General office supplies are needed to maintain coordination and oversight for the project. General office supplies include items such as paper, pencils, pens, notebooks, binders, telephone, dividers, etc., to ensure that appropriate documentation, communication, and oversight are maintained for the success of the project. Estimated costs for are \$203.66 per month for 12 months for a total of \$2,444 for the year.

(2) Printing expenses for color and black-and-white quality reproductions are estimated at \$83.33 per month for a total of \$1,000 for the year.

(3) Materials to conduct advisory council, staff and partnership meetings and other activities will average \$111.33 per month for 12 months. These materials will include flip charts, markers, pens, pencils, three ring binders, etc., to ensure that all members have the necessary tools to conduct group process and record planning, decision-making, and other activities.

(4) Computer and printer supplies for toner and ink cartridges, staples, paper, etc are estimated at \$200 per month for 12 months.

(5) The requested expenses are Public relations costs for promotional items to communicate with the public and press on specific SPF activities. SPF Project promotional items for project priority (alcohol) youth prevention activities (t-shirts, banners etc.). The Press and Radio announcement on SPF activities is budgeted at \$158 per month x 12 months. The substance abuse prevention promo t-shirts, banners and brochures will be worn by SPF staffs and SPF Community Project Members during substance abuse prevention activities to assist in promoting

substance abuse prevention and to do public awareness of the existence of our program. With our activities and the messages through banners, t-shirts and brochures, we hope to get ourselves across to the communities.

(6) Telephone bill is based on \$124.67 monthly billing x 12 months. The phone lines enable the project to communicate for work to be done for the project.

(7) Due to the geographical set up and the 4 State Governments set up in the FSM, telcard is often use to communicate between the states especially with the Sub Partners and State field offices on the grants for any clarifications or project work that needs clarity. The cost is estimated at \$83.67 per month x 12 months.

(8) Based on \$123.50 monthly billing on utility x 12 months.

(9) Program use of fuel: Based on \$89.33 monthly payment on fuel x 12 months (project shared payment on fuel).

(10) Vehicle maintenance: Estimated at \$83.17 per month x 12months. All the project under BHWP share 1 vehicle which needs to be maintained to carryout project work such as survey, data collection, meetings, and project monitoring in the communities.

F. CONTRACTUAL

Total One Year Federal Request

Name	Service	Rate	Other	Cost
(1) Dr. Gonzaga R. Puas, Evaluator	Evaluator	\$65 per hour x 1078 hours	12 month period	\$70,070
			Total	\$70,070.00

JUSTIFICATION:

(1) The Project Evaluator will be responsible for analyzing the performance measurement data received from the Project Manager and Project Assistant. The evaluator will evaluate the SPF-PFS project's progress to inform the FSM on whether it is achieving its goals, objectives, and outcomes, and whether adjustments need to be made to the project period. The Project Evaluator will submit quarterly progress reports through SAMHSA's online reporting platform.

G. CONSTRUCTION

N/A

H. OTHER (Implementation of Local Evidence Based Practices) Total One Year Federal Request

Item(s)	Rate	Cost
(1) SPF-PFS sub recipients' travel for technical assistance and training	\$26,799 - See breakdown in justification	\$26,799
(2) Project share on ADSL Connection for Department Server	This is to maintain communication between the National Government, the 4 States to Sub-recipients	\$10,692
(3) SPF-PFS Advisory Council Meeting	\$26,799 - See breakdown in justification	\$26,799
(4) Dr. Rally Jim, Epidemiologist	RFP will be requested with a capitation amount of \$39,750 (\$75 x 530 hours)+ \$15,236 for travel expenses to each FSM state (see breakdown in justification below)	\$54,986
(5) SEOW upgrade and enhancement (2 trips)	\$75,000	\$75,000

(6) Inter-State Project Monitoring Trips	a. Vehicle rental calculated at \$70 per day x 9 days x 2 staffs x 2 trips; b. Inter-state air travel estimated at \$2,502 per roundtrip x 2 staff x 2 trips; c. Daily subsistence allowance calculated at \$139 per day x 2 staffs x 9 days for Yap and 7 days for Chuuk and Kosrae for 2 trips; d. Departure fee of \$55 x 2 staffs x 2 trips; e. Boat charter, rent and fuel for monitoring in and outside of the lagoons for \$5,000 smaller ship charter and \$3,000 for smaller boats rental and fuel.	\$23,250
(7) 4 State Coordinators, 4 Community Liaisons, 4 SEOW Data Clerks and Consumables for the 4 FSM States (Chuuk, Kosrae, Pohnpei and Yap)	\$213,125	\$213,125
(8) FSM National and 4 FSM States Finance Conference in Yap	Airfare: \$1,443 x 1 staff; PerDiem: \$139 x 7 days x 1 staff; Departure fee: \$20 x 1 staff; Car rental: \$70x6 daysx1 staff.	\$2,856
(9) APIPA (Association of Pacific Islands Public Auditors) in Majuro	Airfare: \$1,050 x 1 staff; PerDiem: \$195 x 7 days x 1 staff; Departure fee: \$20 x 1 staff; Car rental: \$80x6 daysx1 staff.	\$2,915
(10) Project share on payment for Consultant in the area of information and communications technologies BONNICE MANN CONSULTING (BMC)	\$348.75 x12 months	\$7,585
(11) Project share on office space rental Capital Suites Office Space Rental Agreement	\$623.67 x12 months	\$10,673
(12) Funds available for evidence based programs for sub recipients		\$654,030
	Total	\$1,108,710

JUSTIFICATION:

(1) SPF-PFS sub recipient technical assistance and training travel expenses will consist of one seven day training in Pohnpei to include two sub-recipient staff from each state. Expenses for training and technical assistance travel will include per diem, car rental, space rental, printing of materials, and departure fees. A breakdown of training and technical assistance travel expenses are as follows: (1) airfare – 6 sub-recipient staff (2 staff from each of the three other FSM states) x \$2,526 = \$15,156; (2) per diem – 6 sub-recipient staff x 7 days x \$119 = \$4,998; (3) car rental – three vehicles @ \$55 x 3 vehicles x 7 days = \$1,155; (3) \$3,000 for space rental and printing of training materials; (4) departure fee - \$65 x 6 sub-recipient staff = \$390; (5) allowance for Pohnpei sub-recipients and FSM national members – 10 members x \$30 x 7 days = \$2,100.

(2) Project share on ADSL Connection for Department Server: The amount is to be paid to FSM Telecommunication Corporation to maintain communication between the National Government, the 4 States to Sub-recipients and stakeholders on the project for expediting of project work.

(3) SPF-PFS will conduct an annual advisory council meeting in Pohnpei to ensure that implemented prevention systems at the community level are locally effective, culturally competent, data driven, evidence based, sustainable beyond the grant period, and driven by comprehensive statewide and national needs assessment

processes. The council will convene to decide how to best assist funded sub-recipients in the use of interdisciplinary approaches to preventing underage drinking with the focus on integration of support systems. The breakdown of expenses is as follows: (1) airfare – 6 advisory council members (2 council members from each of the three other FSM states) x \$2,526 x 6 = \$15,156; (2) per diem – 6 council members x 7 days x \$119 = \$4,998; (3) car rental – three vehicles @ \$55 x 3 vehicles x 7 days = \$1,155; (3) \$3,000 for space rental and printing of training materials; (4) departure fee - \$65 x 6 council members = \$390; (5) allowance for Pohnpei council members and FSM national council members – 10 members x \$30 x 7 days = \$2,100.

(4) The Epidemiologist will conduct data systems, surveillance, and project monitoring support working in collaboration with the Project Manager. The Epidemiologist will communicate monthly with the Project Director and the Project Manager and also ensure his or her efforts complement, rather than duplicate, SEOW efforts. The Epidemiologist will visit each subrecipient state for seven days on an annual basis to conduct data systems, surveillance, and project monitoring to support implemented evidence-based programs, policies, and practices. A breakdown of travel expenses to each FSM state is as follows: (1) airfare - \$2,526 x 4 trips = \$10,104; (2) per diem – 7 days x \$119 x 4 visits = \$3,332; (3) car rental - \$55 x 7 days x 4 visits = \$1,540; and (4) departure fees and incidentals \$65 x 4 visits = \$260.

(5) The SPF-PFS project will enhance current SEOW efforts. This enhancement will include supporting a standardized surveillance system, upgrading SEOW computers and software, providing necessary technical assistance and training to relevant SEOW staff, and producing sub-recipient profiles on a yearly basis for the duration of the SPF-PFS project.

(6) 2 Inter-State Project Monitoring Trips \$23,250 to monitor on progress of projects which include financial and data reports and to give technical assistance to State staffs, sub-recipients while on site with regards to strategic plans, guidelines, procedures and etc. a. Vehicle rental calculated at \$70 per day x 5 days x 2 staffs x 2 trips; b. Inter-state air travel estimated at \$2,502 per roundtrip x 2 staff x 2 trips; c. Daily subsistence allowance calculated at \$139 per day x 2 staffs x 9 days for Yap and 7 days for Chuuk and Kosrae for 2 trips; d. Departure fee of \$55 x 2 staffs x 2 trips; e. Boat charter, rent and fuel for monitoring in and outside of the lagoons for \$5,000 smaller ship charter and \$3,000 for smaller boats rental and fuel.

(7) 4 State Coordinators, 4 Community Liasons, 4 SEOW Data Clerks and Consumables for the 4 FSM States (Chuuk, Kosrae, Pohnpei and Yap). The four Community Liasons will assist with the coordination of the SPF process at the state community level; and will assist with coordination of training, evaluation, planning, and management activities as requested by Coordinator; will supervises community coalition training and technical assistance; will assist project evaluator in completing process and outcome evaluation and will assist National Manager with surveys and data collection, reporting and institutionalization of procedures at the community level. The Data Clerks will assist with surveys and collect and submit states data reports to the National SPF.

(8) FSM National and 4 FSM States Finance Conference in Chuuk: Airfare: \$1,443 x 1 staff; PerDiem: \$139 x 7 days x 1 staff; Departure fee: \$20 x 1 staff; Car rental: \$70x6 daysx1 staff. Collaborate meeting between the FSM National and the 4 FSM State Governments to address finance procedure and all other fiscal updates including FMR and audit updates within FSM.

(9) APIPA (Association of Pacific Islands Public Auditors) in Palau: Airfare: \$1,050 x 1 staff; PerDiem: \$195 x 7 days x 1 staff; Departure fee: \$20 x 1 staff; Car rental: \$80x6 daysx1 staff. This is also an important training to get update on the federal grant management and other areas of need pertaining to our SAMHSA Grant.

(10) BONNICE MANN CONSULTING (BMC) is an Independent Consultant in the area of information and communications technologies. The scope of work includes Procurement of Renewal of Licensing for SonicWall Web Filtering and provide Support and Preventive maintenance services for FSM Health IT infrastructure. The amount is the project shared cost on the contract.

(11) The FSM Department of Health and Social Affairs is securing a rental agreement on Capital Suites Building where some of the Health Divisions are situated. The amount requested is the project share of payment on the contract.

(12) Amount available for evidence base projects whose proposed prevention priority is to reduce underage drinking among persons aged 12 to 20. An announcement of available funding will be made upon receipt of the SPF-PFS grant. Among the requirements for the sub-recipient to receive funding are the ability to identify a minimum of five local partners drawn from a variety of community sectors, ability to demonstrate access to target populations, and an ability to collect required performance data. Sub-recipients will also need to include a budget for the length of the SPF-PFS project, including sub-recipient staff and other costs. Sub-recipients that apply for and receive funding will receive extensive support from national SPF-PFS staff, the SPF-PFS epidemiologist, the existing SEOW, and other relevant stakeholders to ensure sub-recipient success in all five of the SPF steps.

I. TOTAL DIRECT CHARGES:

Total One Year \$1,306,000

J. INDIRECT CHARGES:

\$0

K. TOTAL REQUESTED:

\$1,306,000.00

SPF-PFS Year 5
 Budget Period: 9/30/18-9/29/19
 Project Period: 9/30/14-9/29/2019
 Amount: \$1,306,000.00
 Grant Number: 5 U79 SP020693-05

Cost Category		Descriptions		Year 5	
				National	Total
A. Personnel	Project Director	Mrs. Magdalena Walter	(in-kind)	0	0
	Point of Contact	Mr. Benido Victor	(in-kind)	0	0
	SPF-PFS Project Director	Gloria L. Urseram		28,000	56,080
	Project Manager	Mr. Naythan Yamaguchi		26,000	63,370
B. Fringe	Cola			0	
	13% Fringe			2,080	
				7,290	7,290
C. Travel					
	1 Grantee Meeting			48,722	48,722
	Community Anti-Drug Coalitions of America (CADCA)- 28th National Leadership Forum & SAMHSA's 14th Prevention Day			10,834	
				37,888	
D. Equipment				0	0
E. Supplies	General office supplies			2,444	15,128
	Printing and reproduction			1,000	
	Program materials			1,336	
	Computers			0	
	Printers			0	
	Computer back-up battery			0	
	Computer, printer, and communication supplies			2,400	
	Work station (desk)			0	
	Office chair			0	
	Projector			0	
	Public relations cost and promotion			1,896	
	Telephone bill			1,496	
	Telcard			1,004	
	Utility and Rent			1,482	
	Fuel for Office Vehicle			1,072	
	Vehicle maintenance and repair			998	
				70,070	70,070
F. Contractual	Evaluator			70,070	70,070
G. CONSTRUCTION				0	0
H. OTHER	Implementation of Local Evidence Based Practices			1,108,710	1,108,710
	1 SPF-PFS sub recipients' travel for technical assistance and training			26,799	
	2 Project share on ADSL Connection for Dept. Server			10,692	
	3 SPF-PFS Advisory Council Meeting			26,799	
	Epidemiologist: RFP will be requested with a capitation amount of \$39,750 (\$75 x 530 hours)+ \$15,236 for travel expenses to each FSM state (see breakdown in				
	4 justification below)			54,986	
	5 SEOW upgrade and enhancement (Training & NOMs)			75,000	
	6 2 Inter-State Project Monitoring Trips			23,250	
	a. Vehicle rental calculated at \$70 per day x 9 days x 2 staffs x 2 trips				
	b. Inter-state air travel estimated at \$2,502 per roundtrip x 2 staff x 2 trips				
	c. Daily subsistence allowance calculated at \$139 per day x 2 staffs x 9 days for				
	d. Departure fee of \$55 x 2 staffs x 2 trips.				
	e. Boat charter, rent and fuel for monitoring in and outside of the lagoons for \$5,000 smaller ship charter and \$3,000 for smaller boats rental and fuel.				
	4 State Coordinators, 4 Community Liaisons, 4 SEOW Data Clerks and				
	7 Consumables for the 4 FSM States			213,125	

SPF-PFS Year 5

Budget Period: 9/30/18-9/29/19

Project Period: 9/30/14-9/29/2019

Amount: \$1,306,000.00

Grant Number: 5 U79 SP020693-05

FSM National and 4 FSM States Finance Conference in Chuuk: Airfare: \$1,443 x 1 staff; PerDiem: \$139 x 7 days x 1 staff; Departure fee: \$20 x 1 staff; Car 8 rental: \$70x6 daysx1 staff.			2,856	
APIPA (Association of Pacific Islands Public Auditors) in Palau: Airfare: \$1,050 x 1 staff; PerDiem: \$195 x 7 days x 1 staff; Departure fee: \$20 x 1 staff; Car 9 rental: \$80x6 daysx1 staff.			2,915	
Project share on payment for Consultant in the area of information and communications technologiesBONNICE MANN CONSULTING (BMC)				
10	Project share on office space rental Capital Suites Office Space Rental		7,585	
11	Agreement		10,673	
12	Funds available for evidence based programs for sub-recipients		654,030	
I. TOTAL DIRECT CHARGES:			1,306,000	1,306,000
J. INDIRECT CHARGES:			0	0
K. TOTAL AMOUNT REQUESTED:			1,306,000	1,306,000